

Public Health and Wellbeing Head of Community Safety, Resilience and Emergency Planning

Purpose: To be a key member of the Public Health and Wellbeing senior management team and provide strategic leadership, vision and direction for Community Safety and Resilience and Emergency Planning in line with the Council Thrive Agenda, Health and Wellbeing Strategy and other priorities as identified by the Director of Public Health.

To provide policy direction and contribute to the wider corporate priorities, vision and values to ensure the council fully meets its current and future statutory responsibilities under the Domestic Abuse Act 2021, Police Reform and Social Responsibility Act 2011, Crime and Disorder Act 1998, Domestic Violence, Crime and Victims Act 2004, Counter Terrorism and Security Act 2015, the Civil Contingencies Act 2004, and any related Regulations and/or Guidance.

To work with the Director of Public Health to lead and develop a public health approach to crime and safer communities, and with Directorates across the Council on their responsibilities and contribution to enabling healthier, safer, and resilient communities in Gateshead.

Key Results Areas	Critical Success Factors	Skills, Know How and Experience	Competencies
<ul style="list-style-type: none"> • To represent the Council and the interests of the community when interacting with partners and stakeholders on matters relating to Community Safety and Resilience and Emergency Planning. • To be the strategic lead and senior representative of the Council in agreed areas and on the appropriate statutory meetings such as Community Safety Partnership (CSP) and Local Resilience Forum (LRF). • To lead and provide strategic direction and management, in local, regional and national policy, community safety and resilience and emergency planning matters, advising senior officers, partners, stakeholders and Members including changes to Gateshead Council policies and strategic objectives as required. • To lead, develop and manage a range of connected and inter-dependent services to enable productive, effective and collaborative partnership working arrangements with key providers and statutory agencies to ensure effective action, approaches, and provision of services. • To be the strategic lead for emergency planning to ensure that the Council is adequately prepared and resilient to respond and recover from a major incident or emergency situation ensuring it fully meets its current and future statutory responsibilities under the Civil Contingencies Act 2004 and any related Regulations and/or Guidance. • To lead and provide oversight of the Resilience and Emergency Planning team, ensuring they are equipped and able to direct and deliver improvements in emergency arrangements across the Council. 	<ul style="list-style-type: none"> • Achievement of effectiveness and Best Value. • Continued strategic shift of services in response to need and intelligence. • Development and maintenance of collaborative partnership arrangements. • Working across organisational boundaries to reach shared goals. <p>Compliance with:-</p> <ul style="list-style-type: none"> • Legislation • Key policies • Resident and Member satisfaction • Budgetary control. • Safeguarding residents of Gateshead 	<ul style="list-style-type: none"> • Relevant qualification to degree level or equivalent or Management/Leadership qualification • Multi agency / partnership working with other statutory and voluntary agencies at a senior management level • Working with local communities to identify issues and develop local solutions. • Working knowledge of relevant legislation and case law • Knowledge of the national political and professional context. • Knowledge of regulatory processes, inspections and expectations • Risk assessment and risk management models • Performance and improvement frameworks • Financial management within large organisations 	<ul style="list-style-type: none"> • Directing Strategy • Corporate Responsibility • Building a shared vision • Change Leadership • Managing Service Delivery • Business Acumen • Facilitating Change • Communication and Engagement • Developing teams and individuals • Managing performance • Personal impact • Making things happen • Customer Focus • Communication • Team Working • Flexibility • Learning and Development

<ul style="list-style-type: none"> • To lead the development, delivery and monitoring of the CSP's statutory strategic assessment and Community Safety Strategy ensuring delivery of all responsibilities. • To have strategic oversight for the development and implementation of the statutory annual strategic assessment and partnership plan for Safer Gateshead ensuring that the wider community safety agenda is embedded within all policies, services and functions. • To ensure strategy and delivery is based on needs, data and intelligence, research and utilising insight and the experience of residents, communities and stakeholders. • To have strategic oversight of the development, implementation and review of a range of multi agency strategies, including, but not exclusive, Substance Misuse, Hate Crime, Domestic Abuse, Serious Violence, Reducing Re-offending, Prevent, and CONTEST Agenda. • To lead the Community Safety team and work collaboratively with other senior leads in the Council to ensure there are effective strategies and operational processes to reduce crime and anti-social behaviour. Ensuring that needs are understood, priorities are identified, and resources deployed effectively in accordance with a preventative approach. Enabling this by working closely with colleagues in housing, neighbourhoods, public protection and enforcement, and supporting work lead by colleagues on implementing the Gateshead Anti-social Behaviour Review. • To lead on responding to serious crime incidents in Gateshead on behalf of the Council, working with partners, senior officers, and members to support an effective response to issues with high community impact. • To contribute to meeting the Council priorities and MTFs priorities by ensuring the delivery of high quality, consistent and value for money services through effective service and business planning, budget and performance management and effectively manage and monitor the dedicated budget to provide best value for money, whilst operating within the terms of the Council's Constitution and Financial Regulations. • To contribute to meeting political and financial objectives by leading and encouraging the innovation of service delivery methods and improvements through active engagement with partner organisations. • To lead and strategically develop, innovate and manage funding streams across the partnership and internally to the council, to ensure efficiencies can be achieved. • To lead on transformational legislative, statutory and regulatory requirements across the service and implement quality assurance, performance management and benchmarking frameworks ensuring effective risk 		<ul style="list-style-type: none"> • Managing risk and making sound decisions in complex and pressured situations • Developing and delivering on strategic visions and plans • Delivering within tight deadlines and targets • Writing and delivering reports to high profile forums • Presenting and communicating information to a wide audience and different stakeholders • Chairing complex and challenging meetings. • Human resource management and effective team management, development and leadership • Management and monitoring of budgets 	
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<p>management is in place.</p> <ul style="list-style-type: none"> • To lead the coordination of the development and commissioning of services to ensure the delivery of the annual partnership plan as required. • To drive forward good quality services leading to strong outcomes which promote community resilience. • To keep up to date with all national and legislative changes that impact on Community Safety and Resilience and Emergency Planning and ensure implementation of changes where applicable. • To lead and support Service Managers with strategy, planning, performance and policies, working in partnership with other statutory, voluntary and independent organisations in the borough to maintain and develop strong collaborative working practices ensuring that everyone is working towards a common goal and intended outcomes which safeguard and enhance the lives of Gateshead residents. • To lead and support Service Managers to deliver effective and efficient leadership, direction, motivation and overall management of the service, managing employees within council's policies and procedures including effective supervision and appraisal and the identification of development programmes for frontline managers, workload management and strong collaborative working practices. • To lead and participate in relevant policy and decision making forums and influencing policy at a local, regional and national level. • To engage with and support the statutory democratic and scrutiny requirements of the Council. • Contribute to the development and implementation of quality assurance and improvement of operational services including service audits, service standards, compliance management and service review. • To carry out specific corporate roles and assignments as directed by the Director of Public Health. • To deputise for the Director of Public Health on matters relating to resilience and community safety as appropriate. • To promote equality of opportunity, learning and organisational development to create and maintain the skills and competences required to deliver an effective collaborative service. • To be accountable for the decision making within the service area and be responsible for the effectiveness and quality of work. • To robustly support and lead Service Managers in managing risks within the designated area and where necessary identify and communicate to the Director of Public Health any risks to the effective work, reputation or 			
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<p>interests of the Council.</p> <ul style="list-style-type: none"> • To respond effectively to service users' complaints and where appropriate act as adjudicating officer to ensure continuous improvement in the services. • To ensure that health and safety policies and procedures are understood, implemented and monitored to ensure that health and safety standards are met. • Ensure staff and service compliance with key policies including information governance and GDPR, equality and diversity, and HR. • Manage corporate and service projects and initiatives of varying complexity ensuring that the standard project management methodology is properly utilised. Provide opportunities for employees by encouraging cross-service and matrix working. • Such other responsibilities allocated which are appropriate to the grade of the post. 			
<p>Dimensions: Direct reports: 2 Service Managers; 5 staff, approx. £500,000 budget</p> <p>Provide management advice and direction out of normal office hours to the 24 hours/365 days resilience and emergencies duty officer at all times other than when on leave or agreed with line manager as set out in the Resilience and Emergencies stand by policy.</p>			